

JOB OPPORTUNITY

Grant Park Orchestral Association

Usher

MINIMUM QUALIFICATIONS: High school diploma or GED certificate. Applicants must exhibit highly developed interpersonal skills, the ability to work flexible hours, up to 15 hours a week, mostly evenings, as well as Saturday/Sunday afternoon and evening, and holidays. Strong verbal communications skills and punctuality are a must. Highly developed sense of diplomacy with the ability to remain calm and courteous while helping others. Close attention to detail with the ability to work at a high level of competency and efficacy in a fast-paced environment is necessary. Ability to perform some physical labor. Two years experience performing high volume public contact work and/or customer service experience, or an equivalent combination of training and experience is required. Experience in the hospitality, music, tour and event industries is preferred. Position is assigned **outdoors** at Millennium Park. During concerts khaki or dark trousers or skirts are worn with closed toe shoes, and the provided GPMF usher shirt. Position begins on or about June 14, 2010 and continues through August 21, 2010. Must be available for a few sessions of paid training before the start of the season. A firm commitment for the entire season is required.

As of the date of the application, candidates must have reached their twentieth birthday.

APPLICATIONS:

Submit résumé and cover letter to:

GPOA
Usher Corps Coordinator
205 E. Randolph Drive
Chicago, Illinois 60601
jeff.voigt@cityofchicago.org

RESIDENCY REQUIREMENT: Applicants must be residents of the City of Chicago. Proof of residency will be required at the time of employment.

2010 Wages: \$9.00 an hour – up to 15 hrs/week

APPLICATION PERIOD: February 1, 2010 – May 15, 2010 at 5:00 pm central time. Late applications will not be considered.

NOTE: Applications should be submitted by the individual applicant. No second party applications will be accepted.

DUTIES: This is a part-time, seasonal position that works with the Front of House Coordinator and reports to the Director of Marketing and Patron Services. Duties include: maintaining the efficient operation of the member seating area; controlling access into the seating bowl based on credentials; assisting patrons in locating their assigned seats or seating sections; managing & resolving patron comments/complaints in a prompt and friendly manner; providing information to the public about Grant Park Music Festival, Millennium Park, and surrounding attractions; communicating park rules and regulations to the public; directing visitors to park facilities, such as the Welcome Center, retail locations and restrooms; assisting park security with crowd control; assisting in the set-up and distribution of communication materials used during concerts; perform other duties as assigned.

ADDITIONAL QUALIFICATIONS: Basic knowledge of classical music repertoire.

ALL REFERENCES TO POLITICAL SPONSORSHIP OR RECOMMENDATION MUST BE OMITTED FROM ANY AND ALL APPLICATION MATERIALS SUBMITTED FOR EMPLOYMENT.

THE GRANT PARK ORCHESTRAL ASSOCIATION, INC. IS AN EQUAL OPPORTUNITY EMPLOYER.